



AJS Dance – Risk Assessment for COVID-19
Venue: The Royal School (Seniors and Advanced Classes)
Person with Responsibility: Amy J Leech – Principal
Date of last review: 31/07/2020

What are the hazards?	Who might be Harmed?	Controls Required	Additional Controls	Action by who?	Action by when?	Done
<p>Spread of Covid-19 Coronavirus</p>	<ul style="list-style-type: none"> • Pupils • Staff • Parents/Guardians • Pregnant parents • Anyone with underlying health issues • Members of the public using the centre 	<p><u>Hand Washing</u></p> <ul style="list-style-type: none"> • Hand washing facilities with soap & water in place in toilets • Encourage frequent hand washing/sanitising • Drying of hands with disposable paper towels • Hand sanitisers in studio for everyone’s use <p><u>Cleaning</u></p> <ul style="list-style-type: none"> • Frequent cleaning between classes on all surfaces including door handles, light switches, audio equipment, work surfaces, entry and exit areas • Re-sanitise hands after leaving the studio to use the toilet facilities • Any equipment (e.g. ballet barres) will be cleaned after each person has used but will only be used if absolutely necessary 	<p>All staff to be reminded on a regular basis to wash the pupil’s hands for 20 seconds with water & soap and the importance of proper drying with disposable towels.</p> <p>Also reminded of to catch cough and sneezes in tissues Explaining to all the following – “Catch it – Bin it – Kill it”</p> <p>Get everyone to be aware of not to touch the face, eyes nose or mouth with unclean hands. Tissues will be made available throughout the classes.</p>	<p>All staff & pupils</p> <p>Staff</p>	<p>After going to the toilet</p> <p>In between classes</p> <p>In between classes</p> <p>During class</p>	

		<p><u>Social distancing</u></p> <ul style="list-style-type: none">• Use of spot markers to keep pupils 2m from each other when dancing• Chairs placed at a safe distance from each other – one chair per pupil for shoes/water bottle• Removal of activities requiring hand holding or contact between pupils and teachers• All areas of the centre including the café out of bounds for AJS pupils. Will be expected only to use studio and toilets if necessary. <p><u>Entry & Exit procedures</u></p> <ul style="list-style-type: none">• Encourage use of online payments to reduce cash handling• Parents to remain outside the building at all times• Pupils to arrive dressed ready for lessons if possible and to bring minimal baggage• Prop open the door at start and end of lesson to avoid contact with the door handle	Best practices to be used throughout the classes and to be continually reviewed	Everyone	During class	
				Parents and Pupils	Class changeovers	
				Principal	Class changeovers	

		<p><u>Ventilation</u></p> <ul style="list-style-type: none"> • Open windows and balcony door to allow fresh air to circulate <p><u>Communication</u></p> <ul style="list-style-type: none"> • Maintain up to date details for all pupils in attendance to allow contact should anybody be identified to have Coronavirus • All students to sign code of conduct regarding new procedures to take responsibility for adhering to guidelines • Pupils, while in the building, are to follow any guidelines or signage displayed by The Royal School. <p><u>Symptoms of Covid-19</u></p> <ul style="list-style-type: none"> • If anyone becomes unwell with a new continuous cough or a high temperature – move to an area away from others and call parents to collect 	<p>Encourage everyone to report any problems & refer back to the parents</p> <p>Keep everyone informed of the COVID19 public health advice</p> <p>Notify parents or guardians immediately Advise those who already have symptoms or may have come into contact with infected persons to remain at home</p>	<p>Principal</p> <p>Principal</p> <p>Principal</p>	<p>During class</p> <p>Immediately</p> <p>Immediately</p>	
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