



AJS Dance – Risk Assessment for COVID-19
Venue: St Columba’s Church Hall
Person with Responsibility: Amy J Leech – Principal
Date of last review: 31/07/2020

What are the hazards?	Who might be Harmed?	Controls Required	Additional Controls	Action by who?	Action by when?	Done
<p>Spread of Covid-19 Coronavirus</p>	<ul style="list-style-type: none"> ● Pupils ● Staff ● Parents/Guardians ● Pregnant parents ● Anyone with underlying health issues ● Church Members 	<p><u>Hand Washing</u></p> <ul style="list-style-type: none"> ● Hand washing facilities with soap & water in place in toilets ● Encourage frequent hand washing/sanitising ● Drying of hands with disposable paper towels ● Hand sanitisers in main area for everyone’s use <p><u>Cleaning</u></p> <ul style="list-style-type: none"> ● Frequent cleaning between classes on all surfaces including door handles, light switches, audio equipment, work surfaces, entry and exit areas ● Only one pupil to use the toilet at a time to reduce cross-contamination ● Wipe down of toilet areas after every use 	<p>All staff to be reminded on a regular basis to wash the pupil’s hands for 20 seconds with water & soap and the importance of proper drying with disposable towels.</p> <p>Also reminded of to catch cough and sneezes in tissues Explaining to all the following – “Catch it – Bin it – Kill it”</p> <p>Get everyone to be aware of not to touch the face, eyes nose or mouth with unclean hands. Tissues will be made available throughout the classes.</p>	<p>All staff & pupils</p> <p>Staff</p>	<p>After going to the toilet</p> <p>In between classes</p> <p>In between classes</p> <p>During class</p>	

		<p><u>Ventilation</u></p> <ul style="list-style-type: none"> • Keep courtyard doors open when hall in use to allow fresh air to circulate <p><u>Communication</u></p> <ul style="list-style-type: none"> • Maintain up to date details for all pupils in attendance to allow contact should anybody be identified to have Coronavirus • Parents to receive letter detailing updated procedures to follow and confirmation to sign <p><u>Symptoms of Covid-19</u></p> <ul style="list-style-type: none"> • If anyone becomes unwell with a new continuous cough or a high temperature – move to an area away from others and call parents to collect 	<p>Encourage everyone to report any problems & refer back to the parents</p> <p>Keep everyone informed of the COVID19 public health advice</p> <p>Notify parents or guardians immediately Advise those who already have symptoms or may have come into contact with infected persons to remain at home</p>	<p>Principal</p> <p>Principal</p> <p>Principal</p>	<p>During class</p> <p>Immediately</p> <p>Immediately</p>	
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